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**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

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Department of Public Health



Grant Colfax, M.D.
Director of Health
Mark Morewitz, M.S.W.
Executive Secretary

TEL (415) 554-2666
FAX (415) 554-2665
Web Site: <http://www.sfdph.org>

**AGENDA
JOINT CONFERENCE COMMITTEE MEETING FOR
LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER
September 12, 2023, 4:00 p.m.
101 Grove Street, Room 300
San Francisco, CA 94102 & via Webex**

Members of the Laguna Honda Hospital Joint Conference Committee will attend this meeting in-person. Members of the public are invited to observe the meeting in-person or remotely online using this link: <https://sfpublic.webex.com/sfpublic/j.php?MTID=m8326dfa5343fd1e9cbe4bd29b3ba8a5b>. Everyone attending the meeting in person is encouraged to wear a mask throughout the meeting.

Public comment is allowed in relation to each agenda item, and the Secretary of the Health Commission will indicate when public comment is to occur for each item when not listed on the agenda below. Each member of the public, whether attending remotely or in person, may address the committee for up to three minutes. Members of the public attending the meeting in person will have an opportunity to provide public comment on every item. In addition to in-person public comment, the LHH JCC will hear up to 20 minutes of remote public comment on each agenda item. The LHH CC will hear remote public comment on each item in the order that commenters add themselves to the queue to comment on the item. Because of the 20-minute time limit, it is possible that not every person in the queue will have an opportunity to provide remote public comment. Requests to include a maximum of 150 word written public comment in the meeting minutes can be made at healthcommission.dph@sfdph.org. Remote public comment from people who have received an accommodation due to disability, as explained on page 5, will not count toward the 20-minute limit. Instructions for providing remote public comment can be viewed on page 6 of this meeting agenda.

Committees of the Health Commission consist of three members of the Commission. If a quorum of the Health Commission is present, it constitutes a Special Meeting of the Commission. If additional commissioners attend the meeting of a committee creating a quorum of the full Health Commission, they may participate in the discussion on an item on the agenda but may not vote with the members of the committee. The committee's recommendations shall be reported to the full Health Commission for discussion and possible action. The Health Commission Secretary shall make a note of the presence of the additional commissioners in the minutes, and discussion shall be limited to items noticed on this agenda.

7. FOR ACTION:

LAGUNA HONDA HOSPITAL POLICIES

(Carmen Trinh, Data Analytics Manager, LHH)

The LHH JCC will review and consider for recommendation to the Health Commission the LHH policies listed below, including new policies, changes to policies, and removal of policies. These policies will be recommended for approval by the Health Commission on the Consent Calendar. Copies of the proposed policy changes, along with a summary of the changes, will be available on the website for the JCC meeting with this agenda. Existing policies are shown in redline format, highlighting changes, and the recommendation for approval constitutes a recommendation to adopt a clean version that only has the final text and does not include any redlining. Recommendation for Health Commission approval is requested.

September 2023

<u>Item</u>	<u>Scope</u>	<u>Policy No.</u>	<u>Policy Title</u>
1	Facility-wide	N/A	Acute Patient Classification System (PCS) and Staffing Requirements
2	Facility-wide	20-06	Out on Pass
3	Facility-wide	20-14	Leave of Absence and bed Hold
4	Facility-wide	22-07-A01	Restraint Free Environment
5	Facility-wide	23-01	Resident Care Plan, Resident Care Team, and Resident Care Conference
6	Facility-wide	22-19	Family Council
7	Facility-wide	22-03	Resident/Patient Rights
8	Facility-wide	22-03_Appx A	List of Resident/Patient Rights
9	Facility-wide	23-03	Screening and Response to Suicidal Ideation
10	Facility-wide	70-01 C2	Spill Response Plan
11	Facility-wide	70-01 C5	Emergency Responder Antibiotic Dispensing Plan
12	Facility-wide	70-01 C7	Power Outage Response Plan
13	Facility-wide	70-01 C10	Code-Silver-Active Shooter
14	Facility-wide	73-01	Injury and Illness Prevention Program
15	Facility-wide	73-02	Asbestos and Lead Management Plan
16	Facility-wide	73-05	Workplace Violence Prevention Program
17	Facility-wide	73-06	Bloodborne Pathogen Expos
18	Facility-wide	73-10	Handling and Storage of Medical Gases
19	Facility-wide	73-11	Medical Waste Management Program
20	Facility-wide	73-12	Safe Resident Handling
21	Facility-wide	73-13	Employee Annual Health Examination
22	Facility-wide	73-14	Personal Protective Equipment (PPE) Policy
23	Facility-wide	73-17	Hazardous Energy Control Procedure (Lock Out/Tag Out)
24	EVS	XI	Environmental Services Policy & Procedures
25	Nursing	D1 2.0	Residents Activities of Daily Living
26	Nursing	D2 3.0 Att. 1a	Tub Bath and Showers
27	Nursing	D5 4.0	Arm Sling
28	Nursing	D6 1.1	Battery Operated Lift Transfer
29	Nursing	D6 2.0	Transfer Techniques
30	Nursing	D6 5.0	Ambulation
31	Nursing	D9 2.0	Bed Making
32	Nursing	D9 6.0	Water pitchers
33	Nursing	F1.0	Assistance with elimination
34	Nursing	G 4.0	Measuring Height and Weight
35	Nursing	G5.0	Blood Glucose Monitoring
36	Nursing	K 9.0	Management of Residents on Hemodialysis
37	Nursing	D2 2.0	Bathing Alternatives
38	Nursing	M 15.0	Remove Portable Bed Alarm Skills Checklist

8. CLOSED SESSION

- A) Public comments on all matters pertaining to the Closed Session. (San Francisco Administrative Code Section 67.15).
- B) Vote on whether to hold a Closed Session. (Action Item)
- C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5, 1157.6, and 1157.7; Health and Safety Code Section 1461; San Francisco Administrative Code Sections 67.5, 67.8, 67.8-1, and 67.10; and California Constitution, Article I, Section 1.

FOR ACTION: **CONSIDERATION OF MEDICAL QUALITY IMPROVEMENT**
(Daniela Kim, MD)

FOR ACTION: **CONSIDERATION OF
MEDICAL STAFF
CREDENTIALING MATTERS**
(Lisa Hoo, MD)

FOR ACTION: **CONSIDERATION OF PERFORMANCE
IMPROVEMENT AND PATIENT SAFETY
REPORTS AND PEER REVIEWS**
(Charles Lamb, Director of Risk Management)

FOR DISCUSSION: **QUALITY IMPROVEMENT MEDICARE RECERTIFICATION
UPDATE AND QUALITY IMPROVEMENT CLOSURE
PLAN UPDATE**
(Nawzaneen Talai, Chief Quality Officer, LHH)

RECONVENE IN OPEN SESSION

1. Discussion and Vote to elect whether to disclose any portion of the closed session discussion that is not confidential under Federal or State law, The Charter, or Non- Waivable Privilege (San Francisco Administrative Code Section 67.12(a).) (Action item)
2. Possible report on action taken in closed session (Government Code Sections 54957.1(a) and 54957.7(b) and San Francisco Administrative Code Section 67.12(b).

9. FOR ACTION: POSSIBLE DISCLOSURE OF CLOSED SESSION INFORMATION

Discussion and vote in open session to elect whether to disclose any portion of the closed session discussion that is not confidential under federal or state law, the Charter, or non-waivable privilege (San Francisco Administrative Code Section 67.12(a)); and possible disclosure.

10. ADJOURNMENT

- * **Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #311. If any materials related to an item on this agenda have been distributed to the Laguna Honda Hospital Joint Conference Committee after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.**

If you require special listening devices, American Sign Language interpreters and readers, large print copy of agenda or other special services, please advise Laguna Honda Administration at (415) 759-2363, at least 72 hours prior to the meeting. Late requests will be honored, if possible.

Accessible Meeting Policy

This meeting will be held in Room #300, at 101 Grove Street, in San Francisco, CA. The meeting room is wheelchair accessible through Grove Street entrance located between Polk Street and Van Ness Avenue. The closest accessible station for Muni and BART is the Civic Center station. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the J, K, L, M, and N (Civic Center or Van Ness Stations). MUNI bus routes serving the area are the 5, 6, 9, 19, 21, 47, 49, 71, and 71L. For more information regarding MUNI accessible services, call (415) 701-4485 or call 311. Parking: Accessible parking is available at the Civic Center Underground Parking Garage (McAllister and Polk), and at the Performing Arts Parking Garage (Grove and Franklin). Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street and at the southwest corner of Grove and Polk Streets.

This meeting may be viewed on Webex.

To make a request to be given accommodation due to disability in regard to making public comment, please email your request to HealthCommission.DPH@sfdph.org or leave a voicemail message at (415)554-2666 no later than two (2) hours before the start of the meeting.

To access the meeting remotely as an accommodation, please see instructions for how to use Webex for the purposes of remote public comment on page 5 of this agenda. Please note that this information is also used by other members of the public providing remote public comment.

Sign Language Interpretation is also available upon request. If requesting remote Sign Language Interpretation, please submit an accommodation request a minimum of 4 business hours prior to the start of the meeting. Allowing a minimum of 48 business hours for all other accommodation requests (for example, for other auxiliary aids and services) helps ensure availability. To request accommodation, please contact HealthCommission.DPH@sfdph.org or (415)554-2666.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell Phone and/or Sound Producing Electronic Device Usage at Hearings

The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

Know Your Rights under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force Administrator by mail to, 1 Dr. Carlton b. Goodlett Place, Room 244, San Francisco, CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by contacting the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfbos.org/sunshine>.

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Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Administrative Code Section 16.520-534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112 or visit its website at <http://www.sfgov.org/ethics>.

Remote Meeting Access Information

View the meeting at the links below:

<https://sfpublic.webex.com/sfpublic/j.php?MTID=m8326dfa5343fd1e9cbe4bd29b3ba8a5b>

NOTE: Depending on your broadband/WIFI connection, there may be a delay when viewing the meeting live.

PUBLIC COMMENT CALL-IN: 415-655-0001/ Access Code: 2660 135 6379#

After entering the access code, press # twice to listen to the meeting

(There is no delay when listening to the meeting using this number.)

Information Regarding Providing Public Comment

- Each individual may comment 1 time per agenda item.
- Each individual may speak for up to 3 minutes; after which time the line is automatically silenced.
- To make public comment on a specific agenda item, dial in using the information above, when the item is called.
- Dial “*3” to be added to the public comment queue for this item.
- When it is your time to speak, you will hear “Your line has been unmuted.”
- Ensure you are in a quiet location.
- Before you speak, mute the sound of any equipment around you including televisions, radios, and computers. It is especially important that you **mute your computer** so there is no echo sound when you speak.
- When the Commission Secretary states, “Next Caller,” you are encouraged to state your name clearly. As soon as you speak, your 3-minute allotment will begin.
- After you speak, you will go back to listening mode. You may stay on the line to provide public comment on another item.